

Orleans County Locally Led Conservation Community Meetings

INTERNAL Agenda

Location: Irasburg Town Hall at 118 Park Ave

Date: Monday February 10th 2025

Time: 11:30-1:30 (With Free Lunch) and 5:30pm - 7:30pm (With FREE Dinner)

Note taker: **Jared and Alyssa** PLEASE capture discussions, especially questions asked, and report out from groups.. Send Sarah the notes.

Virtual audience POC: **Jason**, Will Marlier or John D

[Join the meeting now](#)

WIFI - its the library wifi. They say it's not password protected and easy to get onto.

Objective: Connect with Interested landowners, farmers, foresters, recreationists, technical service providers, nonprofit organizations, developers, lake association members, consultants, state and federal staff, local government officials, and other stakeholders about natural resources concerns in Orleans County.

Goals: Gather feedback for federal funds, to guide our work and build community connections.

Sequence

SET UP

- 9:30 **Jason** get the key from the town hall, arrive to set up by 10.
- 10:00 **Will and or Chris** arrive to set up IT... get [the presentation](#) up and the first "welcome slide" up on the screen.
- 10:00 **Walter** arrives with the food and drinks . There is a large gas range... To use to keep food warm. Might need to light the pilot light.

Notes:

- Set up a buffet table with food... aware of hot items on plastic.. Might need to find cutting boards so the food contains dont melt things... just something to think about.
- The "price chopper cold" food is for dinner, put in the frig for warm up later in the day.)
- The leftovers from lunch will be for dinner - consolidate in dinner food trays.
- The one dessert tray is meant for both meetings.
- If you find that you need more food for dinner, you can go to Rays to get something to fill it out.
- **Jason** will set up the food for dinner
- 11:00 - 11:30 Ted Arrive as soon as he can after his morning appointment.
- 11:00 & 5:00 - **Board and presenters arrival**
- 11:30 & 5:30 **Public Arrival**

- Welcome table: [Board member](#)
- *All staff and board actively and warmly greets all people entering the space.*
- Complete at the welcome table, being aware to not let the entrance get too clogged...
 - Sign in sheet
 - Door prize ticket
 - Name tag
 - Kindly, direct folks to find a seat, go get some food and note the “table card”
 - AND Let them know that we will be starting at 12:50/5:55 while we are eating and someone will bus their food.
- (30 min) 11:30 & 5:30 **Meal** (there are plates and silverware there.. using real plates not paper is more sustainable option and so i wanted to model that, but if you want to get paper you could go to Rays marker next door to get some)

Tables will be set up: *these tables will be the discussion groups. HAVE THE DATA COLLECTION SHEETS IN A PILE ON THE TABLE.*

*Lunch - **three** separate table groups we have 12 RSVPs;*

*Dinner - **four** separate table groups we have 18 RSVPs;*

MIGHT NEED TO ADJUST BASED ON WALK INS.

Engagement table card: *Please make introductions and share a personal contribution to local conservation that you are proud about.*
- (5min) 11:50 & not at dinner **Grace / Dedication:** [Joan Vincent \(I LOVE HER PLEASE THANK HER and GIVE HER A HUG FOR ME!!!\)](#)
- (5min) 11:55 & 5:55 **Welcome and logistics:** [Joanna \(lunch\) and Joana \(dinner\)](#) (*table busser are quietly clearing plates*)
 - Welcome, and other logistics.
 - Introduce self and other NRCD folks.
 - State goals and objectives and overview of the agenda
 - “We asked over dinner what you're proud of, I'd love to hear from two or three people” WHAT ARE YOU PROUD OF.
 - Call outs of recognition of whos in the room (bring them in as participants)
 - Specifically thank some individuals for their attendance - state reps, partners, farmer friends, etc...
 - Hand raising - gauge whos in the room by profession, then maybe something funny too.
- **(20min) 12:00 & 6:00 Intro:** [Sarah zoomed in.](#)
 - Orleans County NRCD 2 min
 - Overview of the locally led NRCS Process 2 min
 - Why is the conservation district doing this 2 min
 - Our County Setting (our soil, our water, our land use) 5 min
 - Results of the survey 5 min

Introduce Ben Jared and Jo

- (24min) 12:20 & 6:20 Status of Orleans Natural Resources 8 min SLAMS
 - Water quality - [Ben Copans](#)
 - Forestry - [Jared Nunery](#)
 - Agriculture - [Joanna Lidback](#)

These are huge topics.

YOU are the representation of the natural resource issues

YOU are Setting the stage: Three advances and three concerns.

Each of these folks will be at one of the tables to facilitate the discussions and replacert back. Or a board or staff member will serve this too.

10 minute buffer - [Sarah](#) zoomed in. Explain the small groups and facilitate the online folks.

- (40 min) 12:40 & 6:40

Data Collection:*Each person will have a sheet with each of these questions on it... for folks to write down their responses - to then be collected. Have them identify themselves.*

1. What are the 2-3 biggest conservation issues you see in Orleans County?

5min: write on your own

10min: share with the group and discuss

2min x4: facilitator share out

2. What are we missing with what has been funded in the past?

Highlight NRCS funding slide

5min: write on your own

10min: share with the group and discuss

2min x4: facilitator share out

Wrap up - last slide

- (10min) 1:20 & 7:20
 - What happens now. Summary of high level topics discussed. [TED](#)
 - Mention the info on the table - plant sale!!!
 - Finish up thoughts on sheets OR Complete Survey
 - For those who have not had time to complete the survey, can do so now
 - Orleans County Farm Produced Door prizes: [Orleans County Board member](#)

THANK YOU! Stay in touch

Clean up: please review the [rental agreement with a check list](#) of how to clean up.

Logistics: child care room

Kitty may or may not attend. (I love her!! Please THANK her and give her a hug for me!!)

Materials and Supplies

Sign in sheet

Orleans OCNRC D banner to be hung up in the room

Screen & Projector

Food & Drinks - Walter

Paper copies of survey - people can complete after the meeting

Table cards and discussion questions data collection sheet.

Computer, OWL(I forgot to get the extension cord, might need to bring one or if there isn't one in the town hall your might need to get one from the town office)

OCNRCD sign for the front of the building

Printed materials for the welcome table - District services: NMP update, plant sale, grazing workshop, TFS brochure and NRCS how to sheets.

Sign up for roles

Roles	Names	
	Lunch	Dinner
MC	Ted	Ted
Welcoming Table	Chris Steel, Jared	Alyssa
Note Taker	Jared	Alyssa
Food Station and Busser of tables	Walter	Ben Copans
Online POC	Will Marlier or John D	Jason or Alyssa
Meeting kick off (Welcome and logistics)	Joanna	Joanna
Give out Door prizes	Jason or Ted or an interested board member	
Clean up crew:	ALL	ALL

EVERYONE DON'T FORGET TO TAKE PHOTOS!!!! PLEASE Be brave - ask people to look at the camera and smile. (At tables eating, presenters, Joan, and Kitty (our volunteers), in small groups, our team members, people posed with their door prizes.) Text them to me, I'll upload them to the meeting google folder. (IF possible, try to get the OCNRCD banner in view.)

PLEASE BE AWARE THAT THERE MIGHT BE TENSIONS IN THE ROOM. PLEASE BE ALERT AND READY TO RESPOND PROFESSIONALY TO CONFICTING VEIWS.

I think the bulk of it, **PLEASE BE INTOUCH WITH ANY QUESTIONS.**